

New Boston Recreation Commission

Subject: Commissioners' Meeting
Date: June 8, 2009
Location: White Buildings

Attendees:

Commissioners: Lee Brown, Kim Borges, Ken Hamel, David Hulick, Jen Martin

Staff: Mike Sindoni, Mary Barone*

Guests: None

* = *absent*

Discussion

- 1) Job descriptions:
 - a) Rec Director involves 5 basic tasks
 - i) Program management
 - ii) Budget management
 - iii) Personnel management involves all positions except the 2 office positions. In the case of the assistant director, selection will be handled jointly between the director and the commissioners.
 - iv) Facility management
 - v) General management: Strike sections 5 a-f. Move section 5 k to section 3.
- 2) Discuss commissioner responsibilities & mission
 - a) Provide recreation activities for the people of New Boston
 - b) Encourage healthy lifestyles
 - c) Address the recreation needs of all age groups
 - d) Build community
 - e) Establish and maintain recreation facilities
- 3) Create a new Recreation Department logo for letterhead, etc.
- 4) Capital improvement plan & preventative maintenance plan: Consider a Rec CIP and design a maintenance program. David drafted a worksheet for beginning to create a facility maintenance budget (see attached).
- 5) Grandstand dedication. Friday, June 26 at 6:00 proposed. Night game experiment was successful. Glenn and Lee will make comments. Link a pick-up night game to the dedication. Run a 5-minute whiffleball game followed by an adults-only softball game. 50:50 raffle. Offer free hamburgers, hotdogs, soda and ice cream. Ken will support with some proceeds from the Molly Stark Fund. Send a notice to the school for the Thursday notice. Give a notice to the coaches.
- 6) Fitness Center Update: Defer until October 1 to allow adequate time to review research, poll responses, and to see how the economy improves.
- 7) June 13: Town-wide yard sale. 45 people have registered.
- 8) June 27: Sponsoring aerobic class at the school gym for a cancer fundraiser.

- 9) Afterschool program: 30 kids confirmed for the fall. 17 are on the wait-list. Lee will try to get on the school board agenda to ask about the school's fall plans for the White Buildings.
- 10) Summer program: 12 registered the 1st week, rising to around 18 in the following weeks.
- 11) Next meeting: Tuesday, July 7th at 7:00pm at the White Buildings.

David Hulick, Secretary